

# **Hotel Room Reservation Request**

PROPERTY		InterContinental Citystars	☐ Holiday Inn Citystars
GUEST NAME			
CHECK-IN DATE			
CHECK-OUT DATI	E		
SPECIAL REQUES	ST		
CREDIT CARD TY	PE		
CREDIT CARD NB	R		
EXPIRATION DAT	E		
SPECIAL BENEFI	TS		

- Complimentary use of fitness centre.
- All rooms and suites are equipped with tea / coffee making facilities, iron & ironing board and business desk.
- Complimentary high speed internet access.

## **CANCELLATION POLICY & NO SHOW POLICY:**

- In case of room cancelation 3 days prior to the arrival, one night will be charged to the credit card.
- In case of No Show 50% from the total stay will be charged to the credit card.

### **CHECK-IN POLICY**

• Standard check in time is 15:00 Hrs.

#### **CHECKOUT POLICY**

- Standard Check Out time is 12:00 HRS.
- For late check out after 12:00 Hrs a US\$ 15.00 per hour charge will be applied for all guests staying in standard rooms.

**GUEST SIGNATURE** 

# Room Type InterContinental

- ☐ Standard room at InterContinental
- ☐ Suite at InterContinental
- ☐ Diplomatic Suite at InterContinental
- ☐ Club room at InterContinental

#### Room Type Holiday Inn

- ☐ Standard room at Holiday Inn
- ☐ Superior suite at Holiday Inn

#### **Occupancy**

- □Single (One Person)
- □ Double (Two person)













